# Virginia Department of Health Professions Board of Optometry

# **Final Meeting Minutes**

#### **Call to Order**

The March 18, 2022 Virginia Board of Optometry meeting was called to order at 9:01 a.m. at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Henrico, Virginia 23233.

# **Presiding Officer**

Lisa G. Wallace-Davis, O.D., President

#### **Members Present**

Devon B. Cabot, Citizen Member, Vice-President Helene Clayton-Jeter, O.D. Fred E. Goldberg, O.D. Clifford A. Roffis, O.D.

#### **Members Absent**

Evan J. Kaufman, O.D.

#### **Staff Present**

Leslie L. Knachel, Executive Director
David E. Brown, D.C., Agency Director
Kelli Moss, Deputy Executive Director
Erin Barrett, Senior Policy Analyst DHP
Charis Mitchell, Assistant Attorney General, Board Counsel
Laura Jackson, Board Administrator
Laura Paasch, Licensing & Operations Administrative Specialist

#### **Public Present**

Bo Keeney, Virginia Optometric Association

#### **Establishment of Quorum**

With four board members out of six present, a quorum was established. (Note: Dr. Clayton-Jeter arrived at 9:10 a.m. increasing the number of board members present to five.)

#### **Mission Statement**

Dr. Wallace-Davis read the Department of Health Professions' mission statement.

### **Public Hearing**

Dr. Wallace-Davis paused the board meeting to conduct the public hearing. The board meeting reconvened at 9:06 a.m.

# **Ordering of Agenda**

Dr. Wallace-Davis opened the floor to any changes to the agenda. Ms. Knachel requested to add Guidance Document 105-11 Disposition of Disciplinary Cases for Optometrists Involving Practicing with an Expired License to the agenda.

Dr. Goldberg made a motion for the addition to the agenda, which was seconded by Ms. Cabot. The motion carried unanimously.

#### **Public Comment**

There were no requests to provide public comment.

# **Approval of Minutes**

Dr. Wallace-Davis opened the floor to any additions or corrections regarding the draft minutes for the two meetings on October 8, 2021, the Full Board meeting and the Regulatory Committee meeting, and the February 11, 2022, TPA-Formulary Committee meeting. Hearing none, the minutes were approved as presented.

# **Agency Director's Report**

Dr. Brown reported that Dr. Allison-Bryan retired as of March 1<sup>st</sup>. He stated that due to declining cases of COVID-19, the agency starts its "new normal" on April 4, 2022. He indicated that conference center and security upgrades will be implemented in the near future.

Dr. Brown recognized Dr. Clayton-Jeter for her years of service on the Board of Optometry, the Board of Health Professions and to the Commonwealth.

# Legislative/Regulatory Report

Ms. Barrett provided updates on the 2022 General Assembly & Regulatory Actions. She indicated that the scope expansion legislation, HB213 and SB375, for TPA-Certified Optometrists becomes effective on July 1, 2022. The Board of Optometry will convene a Regulatory Advisory Panel after the effective date to develop regulations related to the scope expansion.

Ms. Barrett presented the TPA-Formulary Committee's recommendations.

Dr. Roffis made a motion to accept the recommendation from the TPA-Formulary Committee to amend the regulations to add cholinergic agonists to the TPA-Formulary, which was seconded by Dr. Goldberg. The motion carried unanimously.

#### **Guidance Document Update**

Ms. Knachel provided information on amendments to Guidance Document 150-11, Disposition of Disciplinary Cases for Optometrists Involving Practicing with an Expired License.

Dr. Goldberg made a motion to adopt Guidance Document 150-11, Disposition of Disciplinary Cases for Optometrists Involving Practicing with an Expired License as presented, which was seconded by Ms. Cabot. The motion carried unanimously.

# **Board Counsel Report**

Ms. Mitchell had no information to report to the Board.

# **President's Report**

Dr. Wallace-Davis provided comments.

# **Board of Health Professions' Report**

Dr. Clayton-Jeter reported that she was not able to attend the Board of Health Professions' meeting held on December 2, 2021. She provide an update from the minutes and Ms. Knachel offered additional information about the meeting.

# **Staff Reports**

Ms. Knachel stated that the licensure renewal period is underway. She commented that several CE extensions have been requested.

Ms. Moss provided an update on open and closed discipline cases.

#### **New Business**

No new business was reported.

#### **Next Meeting**

The next full board meeting is scheduled for August 5, 2022.

# **Adjournment**

Hearing no objections, Dr. Wallace-Davis adjourned the meeting at 10:01 a.m.